

**Summary Minutes of the August 16, 2018 Meeting  
of the Hampton Roads Transportation Accountability Commission  
HRBT Funding Agreement Advisory Committee**

The Hampton Roads Transportation Accountability Commission (HRTAC) HRBT Funding Agreement Advisory Committee Meeting was called to order at 11:06 a.m. in the Regional Board Room A, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**HRTAC HRBT Funding Agreement Advisory Committee Members in Attendance:**

Michael Hipple, Chair  
Kenneth Alexander  
Donnie Tuck  
Frank Wagner

**HRTAC Executive Director**

Kevin Page

**Other Participants:**

Tom Inglima  
Chuck Wall  
Kevin White  
David Miller  
Jennifer Hodnett

**HRTAC HRBT Funding Agreement Advisory Committee Members Absent:**

Chris Jones

**Approval of Agenda**

Chair Hipple asked to amend the Agenda to combine items A and B. Senator Frank Wagner Moved to combine Agenda items A and B; seconded by Mayor Donnie Tuck. The Motion Carried.

**Public Comment Period (limit 5 minutes per individual)**

No one from the public requested to speak.

**Chair Comments**

Chair Hipple thanked the Commissioners for agreeing to serve on the HRBT Funding Agreement Advisory Committee. He also stressed the importance of the work of the Commission ahead in the development of the HRBT funding agreement and the value of their input in the process.

## Information Item

### A. Non-Disclosure Agreement

Executive Director Page and Counselor Inglima provided an overview of the Non-Disclosure Agreement between VDOT and HRTAC regarding the ability of the Commissioners to receive confidential information regarding the HRBT expansion project P3 procurement and the restrictions on the disclosure and use of that information.

## Action Item

- A. **Review of Schedule, Decision Points and Assumptions relating to the Prospective HRBT engagement Agreement and Prospective Regional Tolling Network Agreement - Closed Session** - Executive Director Page, Counselors Inglima, Wall, and White, and David Miller, PFM Financial Advisors

### Closed Session Motion:

Mayor Donnie Tuck moved that a closed session be held for discussions regarding the request for proposals for the Hampton Roads Bridge Tunnel project and the agreements being developed to fund and construct the project, in accordance with (1) Virginia Code Section 2.2-3711(A)(29) for the purpose of discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms and scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, and (2) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Senator Frank Wagner seconded the Motion and Chair Hipple, hearing no further discussion, called for a voice vote. The motion Carried unanimously.

The closed session commenced at 11:14 a.m. and ended at 1:07 p.m.

Chair Hipple reconvened the open meeting.

Counselor Tom Inglima stated the Certification for which the Committee was going to be voting.

Senator Wagner made a Motion that the HRBT Funding Agreement Advisory Committee of the Hampton Roads Transportation Accountability Commission hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting just concluded; seconded by Mayor Kenneth Alexander.

Chair Hipple, hearing no further discussion, called for a roll call vote.

A Roll call vote was taken of each member present during closed session agreeing to the foregoing certification, and the results were as follows:

Michael Hipple, Chair - Yes  
Kenneth Alexander - Yes  
Donnie Tuck - Yes  
Frank Wagner - Yes

**Adjournment**

With no further business, Chair Hipple adjourned the meeting at 1:10 p.m.



Michael J. Hipple  
HRBT Funding Agreement Advisory Committee Chair