

**Hampton Roads Transportation
Accountability Commission (HRTAC)
Summary Minutes of the August 21, 2014 Retreat**

The Hampton Roads Transportation Accountability Commission (HRTAC) Retreat was called to order at 10:01 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTAC Voting Members in Attendance:

Paul D. Fraim	Alan P. Krasnoff, Chair
Clyde Haulman	Senator L. Louise Lucas
W. Eugene Hunt	McKinley Price
Delegate Johnny Joannou	William D. Sessoms
Linda T. Johnson	Senator Frank Wagner, Vice Chair*
Raystine Johnson-Ashburn	George Wallace
Dallas Jones	Donald Wiggins
Mary Jones	Kenneth I. Wright
Delegate S. Chris Jones	Delegate David Yancey

**HRTAC Ex-Officio Members in
Attendance:**

Cathie France (Alternate)
Charles Kilpatrick
John Malbon

HRTPO Interim Executive Director:

Camelia Ravanbakht

Other Participants:

Tom Inglima
Dep. Sec. Grindly Johnson*

HRTAC Voting Members Absent:

Byron Bailey

HRTAC Ex-Officio Members Absent:

Jennifer Mitchell
John Reinhart

* Late Arrival or Early Departure

Others Recorded Attending:

Ryan Bonab, Beatrice Browder, Nelson Bush, Robert Dean, Chris Fronheiser, Brenda Hardison, Toni Hedrick, Dianna Howard, Ellis James, Scott Lovell, Kathleen McCarthy, David Miller, Chris Mills, Jack Neely, Frank Papcin, Charles Parr, Donna Sayegh, Anil Sharma, Mike Snare (Citizens); James Baker, Jan Procter, MaryAnn Saunders, Earl Sorey (CH); Randy Martin (FR); Mary Bunting, Brian DeProfio (HA); Dee Dee Darden, Anne Seward (IW); Adam Kinsman (JC); Bryan Stilley, Jerri Wilson (NN); Marcus Jones, Bryan Pennington (NO); Sherri Neil, John Rowe (PO); J. Randall Wheeler (PQ); Michael Johnson (SH); Roger Fawcett, Selena Cuffee-Glenn (SU); Bob Matthias, Brian Solis, James Spore (VB); Jackson Tuttle (WM); James McReynolds (YK); Clyde Clark (HRTAC Technical Advisory Committee); Deborah Brown (Parsons Brinckerhoff); Dennis Heuer (RK&K); Barbara Reese (Support, City of Norfolk); Joel Andrus (Kemper Consulting); David Pickeral (IBM, Virginia); Angela Bezik (Williams Mullen); Jamaal O'Neal (Daily Press); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Martha McClees (VB Vision); Georjeane Blumling (AAA Tidewater Virginia); Kevan Danker (WATA); Ray Amoruso (HRT); Beth Arnold, Dawn Odom, Jim Utterback (VDOT); Tracy Baynard (McGuire Woods); Matthew Ward (Suffolk News Herald); Cathy Aiello (Aiello Enterprises); Rob Case, Brian Chenault, Kathlene Grauberger, Danetta Jankosky, Michael Kimbrel, John Mihaly, Brian Miller, Kendall Miller, Joe Paulus, Dale Stith, (HRTPO Staff); Kelli Arledge, Jennifer Coleman, Nancy Collins, Greg Grootendorst, Jim Hummer, Whitney Katchmark, Randy Keaton, Mike Long, Joe Turner, Chris Vaigneur (HRPDC Staff)

Public Comment Period (*limit 5 minutes per individual*)

Mr. Reid Greenmun, representing the Hampton Roads TEA Party and the VBTA, addressed HRTAC regarding the HRTAC bylaws, the Executive Director search, and the budget.

Mr. Frank Papcin, Virginia Beach Citizen, addressed the HRTAC with regards to several HRTAC members' ties to area banks and the potential conflict of interest.

(Senator Frank Wagner arrives)

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTAC regarding the HRTAC budget.

(Deputy Secretary Grindly Johnson arrives)

Mr. Mark Geduldig-Yatrofsky, Portsmouth Citizen, addressed the HRTAC regarding rules of order.

Ms. Dianna Howard, representing the Virginia Beach Taxpayers Alliance, the Virginia Beach Tea Party, and the Tidewater Libertarian Party, addressed the HRTAC on the HRTAC budget.

Mr. Ellis W. James, representing the Sierra Club and the N.E.C. Observer, addressed the HRTAC regarding transportation funding.

Mr. Robert Dean, representing the Tidewater Libertarian Party, addressed the HRTAC regarding its bylaws.

Ms. Waverly Woods, representing the Hampton Roads Tea Party, addressed the HRTAC regarding its bylaws and budget.

Councilman Charles D. Parr, Suffolk Citizen, expressed his gratitude to the General Assembly Legislators for bringing HRTAC to the region. He requested the HRTAC members work together to bring forth the projects that will most benefit the entire area.

Minutes of the July 17, 2014 HRTAC Meeting

Mayor Paul Fraim Moved to approve the July 17, 2014 HRTAC Summary Minutes as written; seconded by Senator Frank Wagner. The Motion Carried.

HRTAC

Mr. Tom Inglima, HRTAC Counsel, outlined the role of the HRTAC and stated the Hampton Roads Transportation Planning Organization (HRTPO) develops the region's Long-Range Transportation Plan. Transportation programming is accomplished by both the HRTPO and the Commonwealth Transportation Board (CTB) utilizing the Transportation Improvement Program (TIP) and the Six-Year Improvement Program (SYIP). The HRTAC, working with the Virginia Department of Transportation (VDOT), is empowered to finance and deliver transportation projects.

He provided an overview of the state legislation that established the Hampton Roads Transportation Fund (HRTF) and the Hampton Roads Transportation Accountability Commission (HRTAC), federal requirements related to regional planning and programming, and HRTF and HRTAC progress to date.

A question was raised as to why the City of Franklin was included as a member of HRTAC, yet not the HRTPO. Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, explained that the City of Franklin and Southampton County are members of the HRTAC because the localities are included in Planning District 23; however, they are not members of the HRTPO because they are not part of the urbanized areas as determined by the U.S. Bureau of the Census. She noted that adding them as members of the HRTPO would possibly require a redesignation of the HRTPO and the Hampton Roads Metropolitan Planning Area (MPA) by the Governor. She stated that HRTPO staff will research what would be required to add Franklin and Southampton County to the HRTPO.

A question was voiced regarding the \$44 million allocated from the Hampton Roads Transportation Fund (HRTF) to Segment 1 of the I-64 Peninsula Widening project. Mr. Inglima explained that at the time that allocation was made, under the HB2313 legislation, the HRTPO had the authority to allocate HRTF monies to the project.

A Commission member requested clarification regarding HRTAC and the former Hampton Roads Transportation Authority (HRTA) and referenced the Marshall Supreme Court Case. Mr. Inglima replied that he could not speak directly to the Marshall case; however, he noted that the General Assembly drafted legislation to create HRTAC with the power to utilize the collected taxes to administer or to determine priorities with the referenced source of funding.

Hampton Roads Transportation Fund (HRTF) Project Selection Process - Overview

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that the HB2313 legislation originally authorized the Hampton Roads Transportation Planning Organization (HRTPO) to allocate HRTF monies for new construction projects on new or existing roads, bridges, and tunnels in the localities comprising Planning District 23.

Dr. Ravanbakht explained that projects in the 2034 Long-Range Transportation Plan (LRTP) were vetted through four guiding principles to arrive at the nine HRTF candidate projects and that the candidate projects were endorsed by the HRTPO Board in October 2013.

Discussion ensued on whether it was necessary to conduct another project review based solely on congestion mitigation. After a lengthy discussion, it was agreed that the HRTPO's work with the prioritization tool was beneficial in determining the HRTF candidate projects.

A question was raised regarding adding projects with estimated costs of less than \$100 million. Delegate Chris Jones replied the regional funds of HB2313 were not intended for smaller projects; but, rather for larger, regionally significant projects.

Commissioner Charlie Kilpatrick expressed VDOT's commitment to the HRTAC and stated, that at the planning level, the HRTPO and VDOT have put great effort into these projects over the years. He stated it is going to be important to make fundamental decisions with respect to financing, bonding, and tolls.

Concerns were voiced regarding the omission of the Hampton Roads Bridge Tunnel (HRBT) from the HRTF candidate project list. After more discussion, it was noted that the HRTPO unanimously supported the building of the Third Crossing in 1997 and once again in 2013 to relieve congestion at the HRBT.

Report on HRTAC/HRTPO/HRPDC Organization Structure Alternatives

Mr. Jack Tuttle, Williamsburg City Manager, summarized the mission, member localities, and Board Membership of the Hampton Roads Planning District Commission (HRPDC) and the Hampton Roads Transportation Planning Organization (HRTPO). He explained that the Hampton Roads Transportation Accountability Commission (HRTAC) was created as a body politic and political subdivision of the Commonwealth of Virginia and embraces each county and city located in Planning District 23. He noted the HRTPO is responsible for

prioritizing transportation projects to be constructed in the Metropolitan Planning Area (MPA) and the HRTAC project implementation takes into account project prioritization by the HRTPO.

He indicated the HRTAC could pursue two alternatives in its search for an Executive Director:

- A unified Chief Executive Officer (CEO) who would oversee the HRTAC/HRPDC/HRTPO
- A separate Executive Director for the HRTAC and a separate Executive Director who would oversee the HRPDC/HRTPO

It was decided to defer discussion pertaining to this item until after the HRTAC Finance Committee report on the HRTAC draft budget.

HRTAC Finance Committee Report – Draft Budget

Senator Frank Wagner, HRTAC Finance Committee Chair, presented two draft budgets: Option 1 which assumed one Executive Director overseeing the HRTAC/HRPDC/HRTPO; and Option 2, which assumed one Executive Director dedicated to overseeing the HRTAC.

He stated it was his understanding that the area's City Managers had discussed the options and recommended Option 1; however, he and others believed it would be best to operate HRTAC as an independent organization. He suggested the members thoroughly review the proposed budget before the next HRTAC meeting.

Deputy Secretary Grindly Johnson, representing the Office of the Secretary of Transportation, concurred with Senator Wagner and stated a different skill set is need for the HRTAC Executive Director than for the Executive Director for the HRPDC/HRTPO.

Several Commission members expressed their desire to have one Executive Director preside over the HRTAC/HRPDC/HRTPO as it would be an excellent opportunity for the regional bodies to be represented by a single voice and vision and reiterated that the City Managers also agreed with this arrangement.

Delegate Chris Jones stated that when the General Assembly was contemplating the bill it was always the intent that the HRTAC would be a separate organization with separate leadership. He noted that if the decision is made to have one Executive Director overseeing all three organizations, the General Assembly will more than likely introduce legislation in January 2015 requiring the HRTAC to operate as a separate organization. He also noted that another bill will be introduced that will recommend that the HRTF be used to pay for administrative and staff costs rather than have those costs borne by the localities as the current legislation requires.

After a lengthy discussion, it was decided to amend the agenda and Mayor Linda Johnson Moved to take action on Agenda Item #6 – *Report on HRTAC/HRTPO/HRTAC Organizational Structure Alternatives*; seconded by Mayor Eugene Hunt. The Motion Carried with Mayor McKinley Price and Mayor Raystine Johnson-Ashburn voting in opposition.

Mayor Hunt Moved to approve the Proposed Governance Structure: Option 2 which calls for a separate Executive Director for the HRTAC; seconded by Senator Louise Lucas. A roll call vote was taken.

<u>Jurisdiction/Agency</u>	<u>Voting Member</u>	<u>Yes</u>	<u>Absent</u>
Chesapeake	Alan P. Krasnoff	Yes	
Franklin	Raystine Johnson-Ashburn	Yes	
Hampton	George Wallace	Yes	
Isle of Wight	Byron B. Bailey		Absent
James City	Mary K. Jones	No	
Newport News	McKinley L. Price	No	
Norfolk	Paul D. Fraim	Yes	
Poquoson	W. Eugene Hunt, Jr.	Yes	
Portsmouth	Kenneth I. Wright	No	
Southampton	Dallas O. Jones	Yes	
Suffolk	Linda T. Johnson	Yes	
Virginia Beach	William D. Sessoms	Yes	
Williamsburg	Clyde A. Haulman	Yes	
York	Donald E. Wiggins	Yes	
General Assembly	Senator L. Louise Lucas	Yes	
General Assembly	Senator Frank W. Wagner	Yes	
General Assembly	Delegate Johnny S. Joannou	Yes	
General Assembly	Delegate S. Chris Jones	Yes	
General Assembly	Delegate David E. Yancey	Yes	

Regarding the motion on the floor, The Motion Carried.

For Your Information

Chair Krasnoff noted that the HRTF Monthly Financial Report was included in the agenda packet.

Unfinished/New Business

Chair Krasnoff stated there would be an HRTAC public information meeting on August 27, 2014 from 4:00 p.m. – 7:00 p.m. at the Poquoson High School Commons.

Next Meeting

Due to a conflict with the General Assembly, Mayor Linda Johnson Moved to convene the next HRTAC Regular meeting on Monday, September 29, 2014 at 10:00 a.m. in The Regional Building Board Room, 723 Woodlake Drive, Chesapeake, VA; seconded by Mayor Paul Fraim. The Motion Carried.

Ms. Mary Jones recommended the HRTAC Bylaws Committee consider allowing the public to provide comments before each agenda item.

Chair Krasnoff indicated the HRTAC Bylaws Committee, chaired by Mayor Fraim, will meet in the near future.

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission (HRTAC), the meeting adjourned at 1:05 p.m.

Alan P. Krasnoff
HRTAC Chair