

**Hampton Roads Transportation  
Accountability Commission (HRTAC)  
HRBT Funding Agreement Advisory Committee Meeting  
Summary Minutes of the January 17, 2019 Meeting**

The meeting of the Hampton Roads Transportation Accountability Commission (HRTAC) HRBT Funding Agreement Advisory Committee was held in the Regional Building Conference Room D/E, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**HRTAC HRBT Funding Agreement Advisory Committee Members in Attendance:**

Michael Hipple, Chair  
Kenneth Alexander  
Delegate Chris Jones (by phone)  
Donnie Tuck

**HRTAC HRBT Funding Agreement Advisory Committee Members Absent:**

Senator Frank Wagner

**HRTAC Executive Director**

Kevin Page

**Other Participants:**

Eric Ballou, Kaufman & Canoles  
Tom Inglima, Willcox & Savage  
Chuck Wall, Seyforth Shaw (by phone)

\* Denotes Late Arrival or Early Departure

**Others Recorded Attending:**

Brian DeProfio (HA); Jim Icenhour (JC); Amy Inman (NO); Rob Case (HRTPO)

**Call to Order**

Chair Hipple called the HRBT Funding Agreement Advisory Committee meeting to order at 10:00 a.m.

**Approval of Agenda**

Mr. Kenneth Alexander Moved to approve the agenda; Mr. Donnie Tuck seconded. The Motion Carried.

**Public Comment Period (limit 5 minutes per individual)**

No public comments were made.

**Chair Comments**

Chair Hipple did not have any comments for the Committee.

**Consent Items**

**5A. Minutes of the December 10, 2018 Meeting**

Mr. Donnie Tuck Moved to approve the minutes of the October 5, 2018 Meeting; seconded by Mr. Kenneth Alexander. The Motion Carried.

## Action Items

### 6A. Funding Agreement Advisory Committee Remote Participation Policy

Mr. Kevin Page, HRTAC Executive Director, stated the policy had been previously distributed prior to the meeting for review and the adoption of the policy would allow members to participate remotely only if a physical quorum was obtained.

Mr. Tom Inglima, HRTAC Legal Counsel, indicated the policy included in the motion had been updated to allow the members to participate two times per year which is the maximum amount allowed by law.

Mr. Donnie Tuck Moved to approve the HRBT Funding Agreement Advisory Committee's Policy on Remote Participation in Committee Meetings by Electronic Means, Mr. Kenneth Alexander seconded. The Motion Carried.

### 6B. Briefing on the P3 for HRBT Expansion Project and related project work streams, including development of Term Sheet, and review potential action items for HRTAC in respect of the P3, the prospective HRBT Funding Agreement, and the prospective Regional Tolling Network Agreement – Closed Session, as needed

Mr. Donnie Tuck Moved that a closed session be held for discussions regarding the request for proposals for the Hampton Roads Bridge Tunnel project and the agreements being developed to fund and construct the project, in accordance with (1) Virginia Code Section 2.2-3711(A)(29) for the purpose of discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms and scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, and (2) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; seconded by Mr. Kenneth Alexander. The Motion Carried.


The closed session commenced at 10:06 a.m. and ended at 10:56 a.m.

Chair Hipple, hearing no further discussion, called for a roll call vote. Counselor Inglima initiated a roll call vote of each member present during closed session agreeing to the foregoing certification, and the results were as follows:

Michael Hipple, Chair - Yes  
Kenneth Alexander – Yes  
Chris Jones - Yes  
Donnie Tuck - Yes

### Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission Finance Committee, the meeting adjourned at 10:57 a.m.

  
Michael J. Hipple  
HRBT Funding Agreement Advisory Committee Chair